



We are looking for people to become Quality Checkers

It is a paid job



This pack gives you all the information about the job and how to apply for it

## Important Dates



We must get your application form by **10am** on **Friday 9<sup>th</sup> July**



We will read the forms and ask people to come for an interview by **Friday 16<sup>th</sup> July**



We will hold the interviews on **Monday 19<sup>th</sup> July**

# Bexley Quality Checkers



You will check services for people with a learning disability in Bexley to see how good they are



You will visit different services like day centres, supported living or health services



You will talk to people to find out what is good about the service and if there is anything that needs to be better



You will use the check form to say what you think is good



You will write a report to feedback what you found out

You will have someone to support you if you need it

# The skills you need to have



Be a good listener and help people to get their point across



Be able to talk to people with different support needs



Be able to ask people questions to find out information



Be able to keep information about people and your work private



Be friendly and supportive

# The skills you need to have



Be able to work on your own if needed but also be able to work in a team



A support worker can support you when you are at work

# About the Job

# 5-7

Each check will take 3 - 5 hours

You will do 5 - 7 checks each year



You will do your checks **Monday to Friday** but we can be flexible about what time you work



The contract for this job is **2 years**



We will pay you **£9.50** per hour which we pay each month



We will also pay your travel costs when you do checks



You will be visiting different services around Bexley

# How To Apply



To apply please fill out our application form and send it to us by **Friday 9<sup>th</sup> July at 10am**



We will read all the forms and choose the people who we think have the right skills



It is important that you tell us what skills and experience you have for this job in your form



It is important that you tell us in your form why you would be the best person to do this job



If we think you could do the job well we will ask you to come for an interview

# To Apply



You can download the application form on our website at

[www.bexleymencap.org.uk/support-us/work-for-us/](http://www.bexleymencap.org.uk/support-us/work-for-us/)



When you have finished your form please email it to



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If you don't have a computer you can call us to get a form sent by post

020 8303 6336